CCR 672-5-1

Reserve Officers' Training Corps Decorations, Awards, and Honors

Original Document Date : 05/01/02

Revision Date : 03/07/06

#### Summary:

This regulation provides Command policy and and execution of the Senior Reserve Office rs' Training Corps (ROTC) Cadet Command Awards Program. The regulation has been revised to update the policy and procedures on awards for military personnel and senior ROTC cadets. Civilian Awards Program can be found in AR 672-20 . Junior ROTC Instructor of the Year can be found in this regulation all other Junior ROTC Awards can be found in AR 145-2 .

#### POC/Impact:

Applicability. This regulation applies to Hea dquarters (HQ), Cadet Command and its Regions (Rgns), Brigades (Bdes), and Battalions (Bns).

Supplementation. Supplementation of this regulation is prohibited without prior approval from the Commanding General (CG), Cadet Command (ATCC-PM), Fort Monroe, VA 23651-1052.

Suggested Improvements. The proponent of this regu lation is CG, Cadet Command (ATCC-PM). Users are invited to send comments and suggested improvements on <u>DA Form 2028</u> (Recommended Changes to Publications and Blank Forms) through channels to Commander (Cdr), U.S. Army Cadet Co mmand (ATCC-PM), Fort Monroe, VA 23651-1052.

Please ensure that you have the following software loaded:

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Details:

# Chapter 1, Awards Program

1-1. Purpose. This regulation prescribes Cadet Command awards policy, criteria for presentation, and administrative instru

b. Awardees or recipients may receive awards from three sources:

(1) Department of the Army (DA).

Corps, who was a guiding force in the development of the Association for 40 years until his retirement in 1963. He then served as a consultant until his deat him 1971. Colonel Codd was a lifelong supporter of the ROTC Program.

- (1) Eligibility criteria. Instructor must be:
- (a) Serving on active duty as a commissioned officer in the grade of major or below.
  - (b) Carrying a full instructor load.
  - (2) Selection criteria. Nomination and selection will be based on:
- (a) Creativeness and imagination as demonstrated by use of innovations in teaching, creation of imaginative and interesting approaches to the accomplishment of learning objectives, relation of material from other disciplines and subject areas of military science (MS) to the subject, initiation and conduct of experiments and research projects concerning ROTC instruction, and any other approaches.
- (b) Instructor ability to communicate as demonstrated by skill in verbal and written communication; friendly, enthusiastic, and dynamic personality; popularity as a speaker before cadet, student, faculty, an d community formal and informal gatherings; ability as a cadet counselor; or other relevant abilities.
  - (3) Nomination packet will include, but is not be limited to:
    - (a) Biographical sketch.
    - (b) Nomination memorandum.
    - (c) Two 5"x7" color head and should er photographs in Class A uniform.
- (d) Nominees full name, home addr ess, SSN, DOB, work telephone number, and university/college affiliation.
- (4) Nomination and selection. Each Bd e Cdr will forward nominations to CG, Cadet Command, by the first week in January . A board at HQ Cadet Command will evaluate the packets and rank order the nominees. The three top nominations will be forwarded to the Deputy Assistant Secretary of Defense (Education), Washingt on, D.C. 20301, NLT 10 February , with copy to HQDA (DAPE-MPO). Se lection of award winners of the three services will be made by NDIA.
- (5) Presentation. Commanding officers of the winners will be notified by NDIA in April. Arrangements will be made for presen tation of the award by the appropriate Bn Cdr in coordination with an NDIA official. DA will dispatch a message to CG, Cadet Command, announcing the Army winner and runners-up.
- c. <u>Tasker H. Bliss Medal</u>. The Society of American Military Engineers (SAME) provides a medal annually in memory of the distinguished World War I Army Chief of Staff to the engineering dean, professor, or instructor at a college or university at which an ROTC unit is established, who has made the most outstanding contribution to military engineering, education, or service in promoting recognition of the importance of technical leadership in

above. In addition each packet will contain:

- (a) Officer must have been serving in the ROO position for at least nine (9) months at time of nomination.
- (b) Officer serving in a positi on designated as ROO/Enrollment Officer/Scholarship Advisor.
- (c) Completion of Cadet Command ROO Course (unless initial assignment was prior to 1 Mar 2001).
- (2) Selection Criteria. Criteria for nominating and selecting ROO of the Year should include both objective and subjective evaluations for outstanding performers:
  - (a) Suggested objective standards:
    - Achievement/overachievement of assigned Contract Mission to include Nurse Mission.
    - Improvement upon last ye ar's Contract Mission accomplishment.
    - Contracts for Leader's Training Course.
  - (b) Suggested subjective standards:
    - Effort in recruiting/enrolling SALs (as measured by SAL Criteria).
    - Effective use of allocated scholarships.
    - USAREC partnership cooperation.
    - Impact on Retention.
    - Impact on Commissi on Mission.
    - Development of and adherence to a comprehensive Battalion Marketing Action Plan. To include use of the automated National Referral List.
    - Development of relationship s with campus Centers of Influence.
- (3) Nomination Procedure. The me morandum of recommendation must be endorsed through the Brigade and Region Commanders (see Appendix A-2, Sample Nomination Memo). The narrative, not to exceed one page, will comment on the individual's achievements an deceptional performance as noted above. The memorandum must include nominee's name, grade, SSN, posi tion, and statement that officer meets the height/weight standards of AR 600-9 and passed the APFT. Headquarters, Cadet Command (ATCC-OT) will convene a board to select a winner. Incomplete nominations will not be considered.

(4) Nomination Procedure: Memorandum of recommendation from the Brigade Commander, through the Region Commander. The narrative, not to exceed one page, will comment on the individual's ac hievements and exceptional pe rformance as noted above. Headquarters, Cadet Command (ATCC-N) will convene a bo ard to select a winner. Incomplete nominations will not be considered.

- (5) Frequency and Presentation: Annually. The award will be presented by the Commanding General, Cadet Command at an appropriate ceremony.
  - (6) Merit:
- (a) Military, While no military award is ever automatically granted, Cadet Command will consider awarding an impact The Army Commendation Medal (ARCOM) /Plaque to the soldier selected as the Ca det Command Instructor of the year.
- (b) While no military award is ever automatically granted, Cadet Command will consider awarding an impact Army Achi evement Medal (AAM)/Plaq ue or Equivalent to the nominees not selected at HQ level.
- d. <u>Cadet Command Human Resource Assistant of the Year Award</u>. This award is presented to recognize the Reserve Office rs' Training Corps (ROTC) Battalion Human Resource Assistant that bests exemplifies exceptional performance and standards in the accomplishment of the ROTC Battalion's mission. Each Region will board their nomination packets and submit one nominee, annually, NLT 1 Mar by memorandum to HQ Cadet Command, ATTN: ATCC-PMD, Fort Monroe, VA 23651-5000.
  - (1) Eligibility Criteria:
    - (a) Battalion Human Resource Assistant, civilian or military personnel.
    - (b) Service time at the Battalion must be for at least nine (9) months.
  - (2) Selection Criteria:
- (a) Overall job performance (Manag ement of Cadet Records, Management of the Cadet Corporate Database, etc.)
  - (b) Additional administrative duties in support of the Battalion's mission.
- (c) Completion of Job Enhancemen t Training (Professional Development Courses, Working on Bach elor Degree, etc.).
  - (d) Error rate on EPSQ's.
  - (e) Management of Evaluations and Awards Program.
  - (f) Management of Accessions Packets.
  - (g) CCIMs Management.
  - (h) Other documentation that supports selection of the nominee.

(3) Nomination Procedure: Memorandum of recommendation from the Battalion Commander, through Brigade, and Region Comma nders. The narrative, not to exceed one page, (see Appendix A-3

- (h) Manages Cadet OCIE.
- (i) Knowledge of equipmen t reporting requirements.
- (j) Forecasts, orders an d accounts for ammunition.
- (k) Oversees unit GSA vehicle fleet use and requirements.
- (I) Conducts JROTC supply assist ance visits, inspects JROTC units. Inspectors are required to have knowledge of the JROTC bonding/insurance program.
  - (2) Selection Criteria:
    - (a) Overall job performance (Maintai

f. Cadet Command Junior ROTC In structor of the Year Award . The United States Army Cadet Command (USACC) Junior ROTC Instructor of the Year Award honors effective and dedicated Junior ROTC Senior Army Instructors (SAI) an d Army Instructors (AI). Each Region will board their nomination packets and submit one SAI nominee and one AI nominee, annually, NLT 1 Mar by memorandum to HQ Cadet Command, ATTN: ATCC-PMD, Fort Monroe, VA 23651-5000.

- (1) Eligibility Criteria:
  - (a) Service time as JROTC Instructor must be at least nine (9) months.

g. Nominee must have made an outstanding contribution to the efficiency and effectiveness of Cadet Command.

(2) Selection Criteria: The performance of the Battalion, the quality of the cadets and commissionees and individual contributions of the PMS to Cadet Command are the focus.

- a. Mission performance:
- 1. Unit Visits Report (RROD) -- Comparative performance ranking, SAL assessment, assigned mission(s) and mi retention/progression history.
- 2. BMSR (RROD) -- Data from the monthly BMSR with narrative comments to analyze the accuracy of the commissioning and contracting forecasts.
  - 3. Mission Management Briefe r -- Current enrollment data.
- b. Cadet training performance (DOT) -- Data for cadet performance at NALC (APFT, BRM, land navigation, manner of performance) against Brigade, Region and Cadet Command averages, CPDT/CTLT utiliz ation and performance.
- c. Quality of cadets and acce ssions satisfaction -- Accessions results for past four school years, cadre award nominations/selections (P &A), civilian-sponsored (cadet) scholarship nominations/selections (P&A/RROD), other ca det selections for awards and internships (DOT).
- d. Contributions to Cadet Command -- Suppor training, performance at camps, service as in other awards, recognition or service as PMS.

  t for Cadet Command tests, status of cadre structor at SOCC, inpu t to best practices,
- (3) Nomination Procedure: The me morandum of recommendation must be endorsed by the Brigade Commander through Region Commander (see Appendix A-2 Sample Nomination Memo). The narrative, not to exceed one page, will comment on the individual's achievemen ts and exceptional performance as outlined in Paragraph 2. The memorandum must include nominee's name, grade, SSN, position, and statement that officer meets the height /weight standards of AR 600-9 and passed the APFT. The packet nominee in service Class A uniform. HQ, must include one standard DA color photo of Cadet Command (ATCC-TT) will convene a board to select a winner. Incomplete nominations will not be considered.
  - (4) Approval Authority: Co mmanding General, Cadet Command.
- (5) Frequency and Presentation: Annually. The award will be presented by the Commanding General, Cadet Command at appropriate ceremony.
- (6) Merit: Military, While no military award is ever automatically granted, Cadet Command will consider awarding an impact The Army Commendation Medal (ARCOM)/plaque to the soldier selected as the Cadet Command PMS of the Year.
- h. <u>Cadet Command Civilian of the Year Award, GS 5 8</u>. Recognizes excellence by identifying individuals in the category of Civilian Employee, GS-5-8, that best exemplifies

exceptional performance and standards in

the accomplishment of the Cadet Command

- (5) Frequency and Presentation: An nually. The Commanding General, Cadet Command, will present the award at an appropriate ceremony.
  - (6) Merit: Superior Civilian Service Award/Plaque.
- i. <u>Cadet Command Civilian of the Year Award, GS 9 11</u>. Recognizes excellence by identifying individuals in the category of Civilian Employee, GS 9 11, that best exemplifies exceptional performance and standards in the accomplishment of the Cadet Command mission. Each Region will board their nominati on packets and submit one nominee. This recommendation will be submitted NLT 1 Mar by memorandum to Headquarters, Cadet Command, ATTN: ATCC- PMD, Fort Monroe, VA 23651-5000.
  - (1) Eligibility Criteria:
    - (a) Civilian employees, GS 9 -- 11.
    - (b) Service time in the position must be at least nine (9) months.
- (c) No disciplinary actions (e.g. counselings or memorandum of admonishment) in the past 9 months.
- (d) Must have received an overall performance rating of Successful Level 1 on their previous performance appraisal.
  - (2) Selection Criteria:
- (a) Overall job performance (nomin ations should include those employees who demonstrated outstanding characteristics in the categories of job performance and proficiency, ethical conduct and motivation, discipline and dedication, and most significant contribution to job performance).
- (b) Other documentation that supports selection of the nominee , (service oriented community activities (i.e., volunteering for the Red Cross, coaching, etc) to include projects that were abov e and beyond normal duties.
  - (3) Nomination Procedure:
- (a) Bde, and Region: Memorand um of recommendation from Commander, through Region Commander. Each Region Commander selects one nominee to represent the respective Region.
- (b) HQCC: Memorandum of recommend ation from Director. HQCC Chief of Staff will select one nominee to represent HQCC.
- (c) Narrative not to exceed one page, will comment on the individual's achievements and exceptional performance, as noted above. Nomination must clearly reflect what the individual did that was above and be yond normal duties.
- (d) HQCC, PMD will convene a board to select an overall winner. The HQCC winner will compete with the three Region winners.

(d) HQ CC, PMD will convene a board to select an overall winner. The HQCC winner will comp ete with the three Region winners.

- (e) Personal values of candor, co urage, commitment, and competence.
- (f) Involvement in community activities.
- (g) Tactical and technical knowledge.
- (2) Nomination packet will include, but is not be limited to:
- (a) Memorandum to include the nominee's name, grade, SSN, security clearance, position, unit mail ing address and phone number (DSN if available), e-mail address, home address and phone number, and statement that officer meets the height/weight standards of AR 600-9 and passed the APFT.
  - (b) Double-spaced typewritten narrative (two-page maximum) providing

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- (c) Fostered support and understan ding of the Armed Services among and between minority and non-minority members of the military and civilian population.
- (d) Fostered a better understandin g between the races both within and without the Armed Forces.
- (e) Fostered an innovative and cr eative involvement within a community (military or civilian).
- (f) Promotion of programs and activities that advocate equal opportunity based on individu al merit.
- (g) Display of exceptional qualities that distinguish the individual as an outstanding leader.
  - (2) Nomination packet will include:
- (a) Double-spaced (two-page maximum) narrative outlining specific accomplishments and contributions.
  - (b) Single-spaced, one-page biography.
- (c) One 8"x10" color or black and wh ite, head and shoulders photograph in military Class A uniform.
- (d) Single-spaced citation not to exceed 18 lines of narrative summarizing the nominee's accomplishments.
- (3) Bde Cdrs will forward nominations to CG, Cadet Command, to be boarded. Top nomination will be forwarded to TRADOC. HQDA approves the nominations to the NAACP.
- (4) Presentation. NAACP will arrange for presentation during its national convention.
- c. <u>Government Employees Insurance Comp</u> <u>any (GEICO) Military Service Award</u>. This award recognizes military enlisted members fo r their contributions to military and/or civilian communities.
  - (1) Areas of Eligibility:
    - (a) Drug and alcohol prevention.
    - (b) Fire prevention and fire safety.
    - (c) Traffic safety an d accident prevention.
  - (2) Eligibility Criteria:
- (a) Enlisted soldiers in grades of E4 through E9 with four or more years of active duty.

(b) Nominee must have at least one year of retainability/obligated service as of  $30 \ \text{September}$  .

- (3) Nomination packet will include:
- (a) Single-spaced type written one-page narrative stating facts and clearly outlining specific accomplishments, on and/or

(a) Double-spaced (two-page maximum) narrative outlining specific accomplishments and contributions.

(b) Single-spaced, one-page biography.

(b) Financial success and economic innovation.
(c) Social Improvement to major contemporary problems.
(d) Philanthropic contribution or voluntary service.
(e) Politics or government service.
(f) Scientific or technological contributions.
(g) Legal reform.
(h) Cultural achievement (to include contributions in literature, history, education, or the arts).
(i) Academic leadership or accomplishment.
(j) Moral and religious leadership.
(k) Athletic accomplishment.
(I) Success in the influence of public opinion (news media and other means).
(m) Any other important contribution s to community, state, or Nation, at the discretion of the judges. Judges will also consider nominee's record of adherence to the principles embodied in the JAYCEES Cr eed (printed on nomination form).
(2) Eligibility Criteria: Nominees must:
(a) Be within the ages of 21 through 39 . A nominee is not eligible if he/she becomes 40 before 1 January .
(b) Be a US citizen (native born or naturalized), or must have applied for citizenship by 1 January.
(c) Sign the nomination form personally. The signature will attest to all facts contained on the form; gi ve permission for publication of the facts; and indicate willingness to attend the TOYA Awards Congress.
(3) Nomination must be submitted on JAYCEES nomination form obtained at website <a href="www.usjaycees.org">www.usjaycees.org</a> and include one good quality 8"x10" or 5"x7" color or black and white head and shoulders photograph (without headgear) in Class A uniform or appropriate civilian attire.
(4) Bde Cdrs will forward nominations to CG, Cadet Command, to be boarded. Top nomination will be forwarded to TRADOC. HQ DA approves nominations to the JAYCEES.
(5) Presentation: The JAYCEES award a silver medallion and the silver TOYA

"Touching Hands" trophy at an awards ce remony arranged by the organization.

Chapter 3, Civilian Awards

Rescinded. See AR 672-20 , Incentive Awards.

Chapter 4, Cadet Awards

4-1. Scholarship Awards

See <u>CCR 145-1</u>, Army ROTC Scholarship Policy, Administrative and Procedural Instructions.

- 4-2. DA Awards to Cadet
- a. <u>ROTC Medal for Heroism</u>. DA provides this award, a silver medal pendant with ribbon bar, for ROTC cadets who dist inguish themselves by acts of heroism performed on or off campus. (The SM may be given for acts of heroism performed by cadets at National Advanced Leadership Camp).
  - (1) Criteria:
- (a) The achievement mu outstanding as to clearly set the individual persons in similar circumstances. st result in an accomplishment so exceptional and apart from fellow students or from other
- (b) The performance must invo live the acceptance of danger or extraordinary responsibilities , exemplifying praiseworthy fortitude and courage.
- (2) Selection: The Bn Cdr will submit nominations to the Bde Cdr NLT 45 days prior to the end of the academic year. Nomina tions are based on achi evements believed to warrant award of the medal and are presented in format required by the Cdr. Statements by eyewitnesses, preferably in the form of certificates, affidavits, or sworn statements, extracts from official records, sketches, maps, diagrams, or photographs, will be attached to support and amplify stated facts.
- (3) Source: The Bn Cdr will submit a requisition for the medal to Defense Support Center Philadelphia, 2800 South 20th Street , P.O. Box 8419, Philadelphia, PA 19101-8419.
  - (4) Presentation: CG, Cadet Command, approves the award. The Bn Cdr will

(b) The cadet must be in the top 25 percent in ROTC and academic standing.

(c) Selection is based on demonstrated officer potential. For selection criteria, see  $\frac{\text{Table 4-1}}{\text{Table 4-1}}$ .

# (2) Selection:

- (a) The selection board will be appointed and convened by the Bn Cdr.

  Suggested membership: Bn Cdr as president, commissioned and enlis ted ROTC instructors as members, and selected civi lian faculty or school offi cials (to include deans, if appropriate) as members, in numbers not to exceed one-third of board's membership.
- (b) The board will be convened at the beginning of the school year and briefed on the criteria for selection.
- (c) The board members will observe performances of the cadets during the year so that sound sele ctions may be made.
- (d) The board will be reconvened to review the cadets' records in each year of MS and select the winners not less than 1 month prior to the end of the school year.
  - (3) Source of Supply:
- (a) Bn Cdr requisitions for the aw ards, to include items referenced in above (except certificate), to Defense Support Center Philadelphia, 2800 South 20th Street, P.O. Box 8419, Philadelphia, PA 19101-8419
- (b) DA Form 1773 , DA Superior Cadet Decoration Award certificate, will be provided by HQ Cadet Command.

# (4) Presentation:

(a) Awards will be presented by the Bn Cdr at the close-of-year ceremony.

stripe centered on the ribbon.

- 4-4. National Advanced Le adership Camp Awards
- a. <u>Certificate of Training</u> . Each cadet who earns camp completion credit receives a certificate presented at Regiment.
- b. <u>AUSA Leadership Excellence Award</u>. Top cadet, as determined by Regimental Board, is presented a saber and coin at graduation.
- c. <u>Reserve Officer Association Award</u>. Top cadet, as determined by Regimental Board, is presented a medallion and certificate at graduation.
- d. <u>Sinclair L. Melner Award</u>. Second top cadet, as determ ined by Regimental Board, is presented a plaque at graduation.
- e. <u>Camp Commander's Leadership Award</u>. Top cadet, as determ ined by Company Board, is presented a ribbon and certificate at Regiment.
- f. <u>Platoon Leadership Award</u>. Top cadet, as determined by TAC Team, is presented a ribbon and certificate at Regiment.
- g. <u>Leader Stakes</u>. Platoon with highest leader st akes scores in each Company of a Regiment receives a Cities of Tacoma and O lympia Trophy at graduation. Each Platoon member receives a certificate at Regiment.
- h. <u>Military Proficiency Award</u>. Criteria is minimum of 90 points per event on APFT score; 80 percent on written, day, and night Land Navigation; and Go for BRM. Each cadet who meets criteria receives a ribbon at Regiment.
- i. <u>ROTC RECONDO</u>. Criteria is minimum of 90 points per event on APFT score; Go on Confidence Course; Go on Water Safety; 80 percent on written, day, and night Land Navigation; "S" for SQD STX; Go for MG Assa ult Course; Go, 80 points for HG: Go for ITT Assault Course; Go for BRM; no dimensional "N"; and no non-medical waivers. Each cadet who meets criteria receives a badge and certificate from Regiment.
- j. <u>One-Shot-One-Kill Award</u>. Each cadet with a perfect BRM Score 40 of 40 receives a coin from Regiment.
- k. <u>Maximum Fitness</u>. Male and Female cadets with highest APFT "raw" score in each Regiment receives a coin from Regiment.
- I. <u>DA Certificate of Achievement</u>. Each cadet who scores 300 on APFT receives a certificate from Regiment.
- m. <u>Army PT Patch</u>. Each cadet who earns at least 90 po ints in each event on the APFT receives the Army PT Patch from Regiment.
- n. <u>Machine Gun Assault Course Top Time</u>. Fastest three-person team in each Regiment receives a coin from Regiment.

4-5. Leader's Training Course Awards

a.	Society of Am	nerican Military	Engineers Award	<u>t</u>	Presented to	an outstanding	cadet who
is (	enrolled I an en	ngineering curr	iculum for military	excelle	ence.		

- b. <u>The Military Order of the Purple Heart Award</u>. Presented to one cadet in each company who meets all standards and shows the most improvement in leadership and military skills.
- c. <u>High Physical Fitness Test Award</u>. Presented to the top male and top female cadets in each company who achieve the highest score for the final Army Physical Fitness Test

p. National Sojourners' Award ............................... Presented to one cadet in each company for Americanism and military excellence and a potential for outstanding leadership as demonstrated by scores in physical conditioning, leadership, and the CCTT. q. The Retired Officers' Association Award .................. Presented to one cadet from each company for demonstrated exceptional leadership and performance. r. The Armed Forces Bank Performance Award . Presented to a top cadet (as determined by the CES) of each company who successfully passed events and is medically eligible to enter the U.S. Army ROTC Advanced Course . This award is sponsored by the Armed Forces Bank, Fort Knox, KY. s. United Service Planning Association an d Independent Research Agency Award . Presented to one cadet in each company for outstanding leadership, strong moral character, and excellent phys ical fitness training. t. Challenger Stakes ... (Platoon-Level Camp Challenge Incentive Awards Program.)

the keys to successful training.

(2) The program is designed to recogn ize platoon-level achi evement within each

esprit de corps among all cadets as they meet the rigors of camp challenge. It is one of

program promotes cohesion, teamwork, and

(1) The Challenger Stakes incentive

(2) The program is designed to recogn ize platoon-level achi evement within each company. No charts, statistics, etc., will be maintained higher than company level on Challenger Stakes. The following ar events for Challenger stakes.

4-6. Cadet Command Cadet Awards.

Cadet awards are authorized by the CG,
Cadet Command, in the categories of recruiting, academic, athletic, military, and
miscellaneous awards. Information concerning qualifications, appr oval authority, and
frequency with which the award ma y be presented are contained in Appendix A.

The awards are depicted in Appendix A-1.

#### 4-7. Fraternal/Association Cadet Awards

a. <u>Legion of Valor Bronze</u> <u>Cross for Achievement</u>. The Legion of Valor of the United States of America, Inc., provides an award annually for achievement of scholastic excellence in military and academic subjects to stimulate the development of leadership. This award, a bronze cross and certificate, is awarded to outstanding MS-III cadets. One award is authorized for each 1,000 MS- III cadets enrolled within a Rg nor overseas command plus one additional for each fraction thereof (examples: 5,543 MS-III cadets, authorized six awards or 3,113 MS-III cadets, authorized for each grace in the united States of the U

# (1) Criteria:

- (a) The recipient must be a regula rly enrolled MS-III ROTC cadet (MS-IV cadets scheduled for mid-year graduation will be considered).
- (b) The cadet must be in the top 25 percent in ROTC and academic standing.
- (c) Selection will be based on demonstrated officer potential. See <u>Table 4-1</u> for selection criteria.
- (2) Selection: The selection board co nvened for the Superior Cadet Decoration Award will recommend one MS-III cadet for the Legion of Va lor Cross for Achievement. The Bn Cdr will submit the nomination, in duplicate, to include a memorandum from the dean of the school, to Cadet Command NLT one month prior to the end of the academic year. CG, Cadet Command, will forward the nominations of those determined best qualified in the numbers indicated in 4-7a above to the Adjutant, Legion of Valor of the one month USA, Inc., 92 Oak Leaf Lane, Chapel Hill, NC 27516-9440, NLT after the end of the academic year. The Legion of Valor wi Il send Bronze Crosses and certificates to the appropriate Bn Cdrs.

# (e) Optional letters of recommendation.

- (4) Presentation. These awards are presen ted in early fall during the cadet's last year in school by members of the Legion of Valor. The Legion of Valor will send names of members residing in the vicinity of the institution having winners when forwarding awards. The Bn Cdr will invite one or more Legion of Valor members to participate in the presentation. If member is not available, award will be made by active military personnel who are recipients of the Medal of Honor, Di stinguished Service Cross, Navy Cross or Air Force Cross, or who occupy po sitions of appropriate prestige. ROTC parades or similar traditional school events if held early in the school year are considered suitable occasions for presentation.
- b. <u>Society ROTC Award of Merit, Society of American Military Engineers (SAME)</u>. The purpose of this award is to impress upon undergraduate engin eering students the importance of engineering to national security, by appropriate recognition of meritorious promise of achievement in the field.

#### (1) Criteria:

- (a) The school must offer an undergraduate engineering curriculum accredited by the Accrediting Body for Engineering and Technology in the student's discipline and award baccalaureate degrees.
- (b) The cadet must be pursuing either a four-year or five-year engineering ible during their fourth and fifth years only. program. Cadets in five-year programs are elig The cadet must be in the upper 25 percent of engineering class. If order of merit is not ast a "B" average in his/her math/science available, then the cadet must have at le engineering courses. The cadet must be enrolled in either the last or next-to-last year of an accredited engineering curri culum. The cadet need not be in the corresponding ROTC class. Curricula should be reas onably allied to mili tary engineering but, if accredited, need not be civil, electrical, or mechanical engineer ing. For example, petr oleum or architectural engineering would be acceptable, but manage ment engineering would not. The school must still meet the requirement of (a) above. The cadet must be in the upper 25 percent of ROTC class.

#### (2) Nomination packet will include:

- (a) Nomination memorandum containi ng the full name of cadet, address of the school, and date of presentation.
- (b) Recommendation as the "outstanding military engineering student of the year" of his/her year group by both the Bn Cdr and the Dean of Engineering.

# (3) Selection:

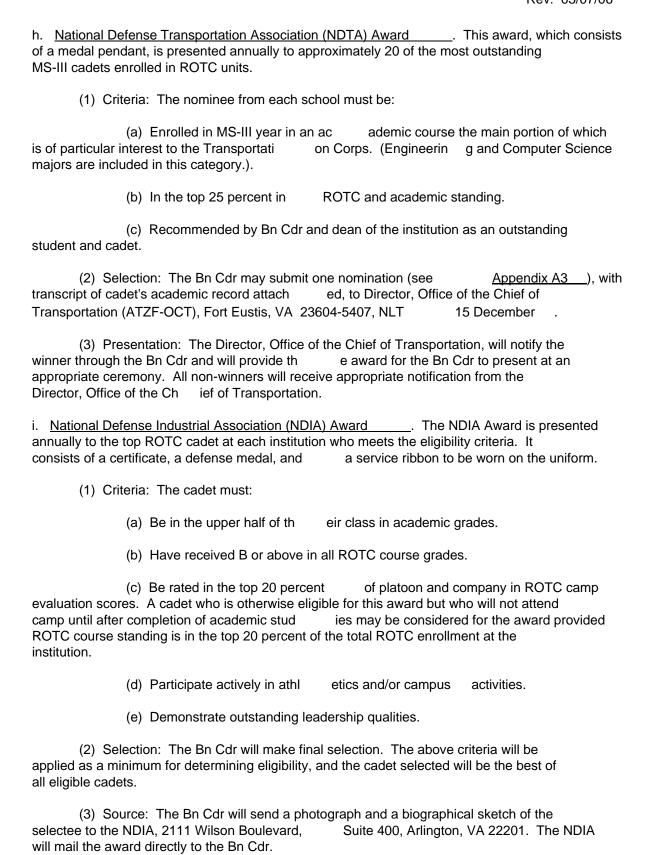
(a) Each Bn Cdr may submit one last year and one next-to-last year nominee. Nominations will be submitted to respective Bde Cdrs by 15 January . Bde Cdr will make recommendation and forward pack ets to HQ Cadet Command for review and consideration. A list of winners will be submitted to Director, SAME, for processing NLT 1 February.

(b) Director, SAME, will prepare the medals and citation for each winner. SAME will send these to the respective Bn Cdrs together with the name of the nearest SAME Post President and Regi onal Vice President.

- (3) Presentation and Publicity: The Bn Cdr will arrange an appropriate ceremony for presentation of the awards and contact th e nearest SAME Post an d/or Regional HQ to invite one of their senior engin eer officers to make the presentation. If a student post of SAME exists on campus, invite the facu lty advisor to the presentation.
- c. Raytheon/Hughes Trophy Award . This trophy, provided by the Raytheon/Hughes Aircraft Company, will be awarded each year to the previous year's most outstanding commissioned graduate. The "production year" 1 September through 31 August will be used.
- (1) Criteria: Nominees are selected from the Order of Merit List (OML). HQ Cadet Command will notify Bn Cdrs of the top OML candidates (two per Region) and request nomination packets.
  - (2) Nomination packets will include:
- (a) Memorandums of recommendation by the Bn Cdr and dean of the school.
  - (b) Biography.
  - (c) Officer Record Brief.
  - (d) List of scholastic and acad emic achievements and honors.
  - (e) Official transcript.
  - (f) Full length photo in uniform.
  - (g) Optional supporting letters.
  - (h) Memorandum of recommendation by Bde Cdr.
- (3) Selection: Nominations will be boarded at HQ Cadet Command and CG, Cadet Command, as President of the board, will select nominee. DA DCSPER has final approval.
- (4) Presentation: The Secretary of th e Army presents the award in Washington, DC. Raytheon/Hughes Aircraft pershh5 BT D(1u/bei- 5 B)-6(8eni74.9p74. d)-4(pe(awrs) has(C)0(iommD(1u/h)i)5(D(1u/r(

(1) Criteria: Recipient of the Pallas Athene Award must--

- (a) Be an outstanding female MS-IV ROTC cadet.
- (b) Be graduating from undergraduate or graduate school at the end of the school year.
- (c) Have successfully completed th e ROTC National Ad vanced Leadership Camp.
  - (d) Be in the top 50 percent of her MS and academic class.
- (2) Nomination packet will contain a narrative description of the cadet's accomplishments (ROTC, college, community, et c.); complete name, mailing address and telephone number of the Bn Cdr; presentation date, and recommendation of Bde Cdr. Nominations will be forwarded to HQ Cadet Command to arrive NLT 1 February .
- (3) Selection: Nominations will be boarded at HQ Cadet Command. Winners (one per Region) will be forwarded to the Pallas Athene Chairperson. The Women's Army Corps Veterans Association should be invited to participate in the awards ceremony.
- (4) Presentation: The Women's Army Corps Veterans Association will mail award to the designated Bn Cdr and will attempt to have a member present for the awards ceremony. Within 30 days subsequent to award presenta tion, Bn Cdr is requested to provide the Women's Army Corps Veterans Association Pallas Athene Award Committee copies of all press releases, photographs, an.0024 Tw T\* nCamp. 3587 -dy.)s of all press releases, p



(4) Presentation: Arrangements for presentation will be made by the Bn Cdr.

j. Association of the United States Army (A	AUSA) Award This award, consisting of a meda
pendant with ribbon bar and certificate, is	provided annually for the outstanding MS-III
cadet of each unit who contributes most	toward advancing the standing of the MS
Department at the institution. AUSA will sup	pply medals based on Advanced Course
enrollment (see Table 4-2 )	

- (1) Criteria: The cadet must:
  - (a) Be enrolled in MS-III.
  - (b) Be in the top 10 percent in ROTC grades.
  - (c) Be in the top 25 percent in academic grades.
- (d) Have contributed the most, through leadership, to advancing the standing of the MS Department at the institution. This requirement is sufficiently flexible to include a variety of acts an d achievements that may have significance at a particular institution, although not necessarily applying to all institutions.
- (2) Selection: Selection will be made by the Bn Cdr or a committee appointed by the Bn Cdr.
- (3) Source: Requests for medals (supplied for local engraving) and certificates will be made by the Bn Cdr to AUSA, ATTN: Director of the Regional Activities, 2425 Wilson Boulevard, Arlington, VA 22201. One medal for permanent display may be requested by each host institution and official extension center.
- (4) Presentation. Presentation will be furnish to each Bn Cdr names of representa tives who may upon request participate in awards presentations.
- k. <u>The Armed Forces Communications and Electronics Association (AFCEA) ROTC Honor Certificate Award</u>. This award recognizes one outstanding ROTC cadet who achieves in

miniature scholastic scroll is attached to the ribbon bar of awards for scholastic excellence.

- (2) Criteria: A cadet may receive an aw ard for general military excellence and an award for scholastic excellence for the same school year or for more than one year.
- (a) General Military Excellence Award. The cadet must be in the top 25 percent of the class in academic and ROTC subjects and must have demonstrated outstanding qualities in military leadership, discipline, character, and citizenship.
- (b) Scholastic Excellence Award. The cadet must be in the top ten percent of the class in academic subjects, be in the top 25 percent of the class in ROTC classes and have demonstrated qualities of leadership. The cadet must have actively participated in related student activities, such as student organizations, community activities, or sports.
- (3) Selection: Selection will be made by the Bn Cdr or head of the institution or both.
- (4) Source: Requests for awards may be made to the local posts of the American Legion. If no local post is available, information may be obtained from the National Security Division, The Americ an Legion, 1608 K Street, NW, Washington, D.C. 20006.
- (5) Presentation: Arrang ements will be made by the Bn Cdr for an American Legion representative to pres ent the awards at an appropri ate military ceremony. If representative is not available, the Bn Cdr may present award.
- n. Wsb23 Tw 22.635 0 Td Tc 0.7

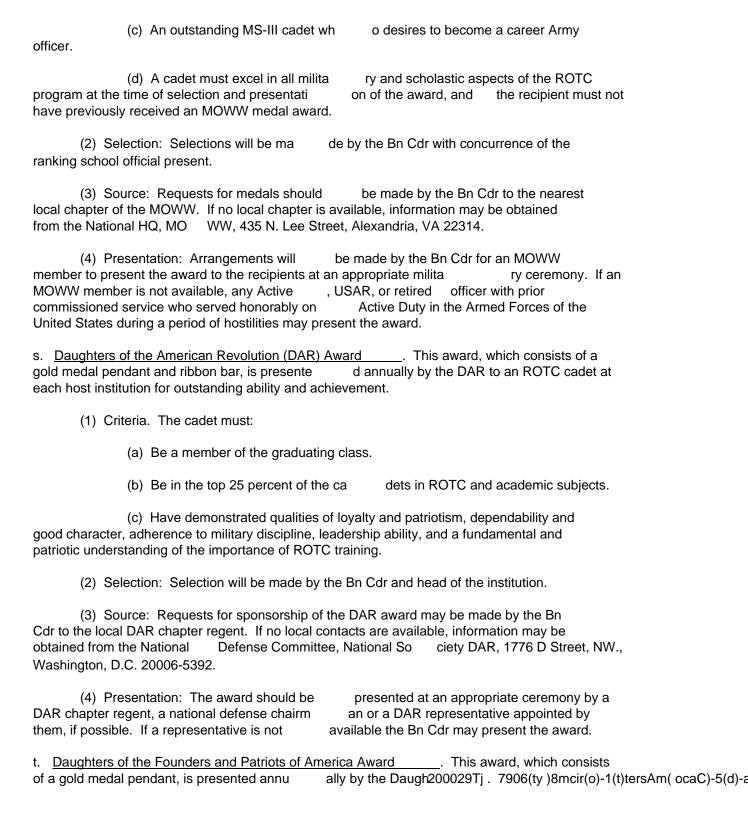
medal pendant and ribbon bar, is made annually to a cadet at each institution for diligence in the discharge of duty and the willingness to serve both God and Country. (1) Criteria: The cadet must: (a) Be a full-time undergraduate enrolled in the Advanced Course. (b) Be in good standing in all mili tary aspects and all scholastic grades at the time of selection and presentation. (c) Meet other requirements that ma y be established by the AMVETS post and the Bn Cdr. (2) Selection: The Bn Cdr may submit one nomination to the local AMVETS post for forwarding to AMVETS National HQ. If no local post is available, information on the nearest post may be obtained from the st ate AMVETS Department or by writing to AMVETS, National HQ, 4647 Forbes Blvd., Lanham, MD 20706. (3) Presentation: Presentation will be made by the Bn Cdr or a member of the AMVETS in a ceremony arranged by the Bn Cdr. pendant, is made annually to an outstanding cadet at each institution who contributed the most to encourage and demonstrate Americanis m within the Corps of Cadets and on the campus. (1) Criteria: The cadet must: (a) Be a sophomore (concluding seco nd undergraduate year and MS-II and have indicated the intent to enroll in the Advanced Course) or a junior (concluding the third undergraduate year and MS-III). (b) Be in the top 25 percent of the academic class. (c) Have encouraged and demonstrat ed the ideals of Am ericanism by deed or conduct or both. (d) Have demonstrated a potential for outstanding leadership.

q. Sons of the American Revolution (SAR) Award.

This award, which consists of a silver medal pendant with Minuteman holding a rifle, and ribbon bar, is presented to a meritorious cadet enrolled in Army ROTC at each institution (or one medal for each 500 cadets enrolled at time of the award).

(4) Presentation: Bn Cdr will make appropriate arrangements for presentation of

- (1) Criteria: The cadet must:
- (a) Be in good standing militarily and scholastically at the time of selection and presentation of the award.
  - (b) Be enrolled in the first year of ei ther the two-year or four-year program.
- (c) Show a high degree of merit with respect to leadership qualities, soldierly bearing, and excellence e. Since there are many awar ds for scholarship alone that should not be duplicated, excellence is defined as all around excellence in the Army ROTC Program studies and activities.
- (2) Selection: The Bn Cdr or an authorized representative will select the recipient. The award may be presented at the end of the ca det's first year of a two-year or four-year program. No recipient may receiv e the award more than once.
- (3) Source: The National HQ, SAR Revo Iution, 1000 South 4th Street, Louisville, KY 40203, will furnish the secret ary of each applicable SAR st ate organization a list of the



(a) Be enrolled in MS-I or MS-II.

- (b) Be in the top 25 percent of the ROTC class.
- (c) Have accomplished by diligence or endeavor a high degree of excellence

certificate, and one-year membership in the association.

(1) Criteria: Cadet must have	contribu	ted to the	preservation of	of U.S. cavalry
history and esprit through written arti	cles,	volunteer assi	stance, etc.	

- (2) Selection: Bn Cdr forwards nomi nations and supporting information to the USCA who selects the winners each year.
  - (3) Source: Bn Cdr may request the award from the USCA.
- (4) Presentation: Bn Cdr presents at an appropriate ceremony with USCA member in attendance.
- w. <u>The Retired Officers' Association (TROA) ROTC Medal</u>. The purpose of the TROA ROTC Medal is to recognize outstanding ROTC cadets who show exceptional potential for military leadership. The award consists of a ribbon, bronze disc pendant, and certificate.
- (1) Criteria: The cadet must:
  - (a) Be an MS-III.
  - (b) Be in good academic standing.
  - (c) Be of high moral character.
- (d) Evidence a high order of loyalty to his/her ROTC unit, college or university, and country.
  - (e) Show exceptional potential for military leadership.
- (2) Selection: Recipient will be selected by the Bn Cdr or a committee appointed by the Bn Cdr. However, final approval rests with the sponsoring chapter.
- (3) Source: The Bn Cdr may request the award from the nearest chapter of TROA. If information on the nearest local chapter is not available or if there is no chapter in the area, the Bn Cdr may address his request dire ctly to TROA, 201 North Washington Street, Alexandria, VA 22314.

(2) Selection: Bn Cdr makes selection an Bob Hasty, Military Order of the Purple

d forwards nomination for approval to Mr.

Development, Appendix E .

dd. <u>Supreme Council of the Scottish</u> <u>Rite of Freemasonry Award</u>. This award recognizes one outstanding cadet per school in the second or third year of a 4-year program. Requests can be made at any time during the e calendar year. The award consists of a medal, a ribbon, and a certificate.

- (1) Criteria: The nominee from each school must:
  - (a) Have contributed the most amon g cadets on campus to encourage and

Table 4-1, Selection Criteria				
SELECTION CRITERIA	POINTS			
ROTC Scholarship and Grades	50			
Academic Scholarship and Grades	50			
Military Leadership	50			
Academic Leadership (demonstrated qualities of leadership in scholastic and related activities, student organizations, community activities, and sports participation)	100			

Table 4-2, AUSA Medals Authorized and Award Criteria	
MEDALS AUTHORIZED	POINTS
1	to 350
2	to 600
3	to 850
4	to 1100
5	to 1350

### Chapter 5, Cadet Command Program Awards

- 5-1. General Douglas MacArthur Battalion Award
- a. The General Douglas MacArthur Foundati on sponsors an ROTC Outstanding Battalion Award Program. Operations Directorate, HQ Cadet Command, developed a program tied to the Red, Amber, Green Rating Program and us es categories reflecting the university size (large, medium, small).
- b. Operations Directorate, publishes a Memorandum of Instruction as required with procedures for selecting the General Douglas MacArthur ROTC Battalion Award for large, medium, and small Bns. Each Rg n Cdr will select one nominee in each size category. One winner in each size category will be selected by CG, Cadet Command.
- 5-2. AUSA Chapter Membership Award. AUSA provides various awards recognizing cadet membership in AUSA. Mark eting Directorate, HQ Cadet Command, is the proponent for this program.
- 5-3. Top Trainer Award. The "Warrior of the Pacific" trophy, presented for the best rifle marksmanship scores at National Advanced Leadership Camp, has evolved into the Top Trainer Award

a. HQDA, DCSLOG designates the U.S. Army VA, as executive agency. The American Defe sponsor of the awards program.

Quartermaster Center and School, Fort Lee, nse Preparedness Association (ADPA) is the

- b. Eligibility criteria:
  - (1) SROTC Logistic/Supply areas.
  - (2) SROTC units compete in Category B-TDA, Level 1.
- c. Nomination packet will include:
  - (1) Assembled in one standard three-ring binder.
  - (2) Letter of endorsement from brigade SGM.
- (3) Include name and grade of unit comma nder, first sergeant, supply officer, NCO and/or those civilian personnel most directly associated with the unit or activity supply achievement.
- (4) Identify primary and/ or alternate POC name, grade, unit address, DSN and commercial telephone number.
  - (5) Also include the following:
    - (a) Mission Statement/Or ganization Structure.
- (b) Manpower and Equipment Document (Table of Distribution and Allowances (TDA).
  - (c) Endorsements.
- d. Criteria for Evaluation:
  - (1) Supply success.
  - (2) External evaluations (Command Supply Discipline Program).
    - (a) Battalion evaluation.
    - (b) Brigade evaluation.
    - (c) Installation evaluation.
  - (3) Optional information:
    - (a) Newspapers articles, specia I events, projects, photographs.

recognitions.

5-5 The Order of the Founders and Patriots of America Award

See <u>CCR 145-3</u>, Reserve Officers' Trai ning Corps Pre-commissioning Training and Leadership Development, Appendix E.

ALAN W. THRASHER Major General, U.S. Army Commanding

OFFICIAL:

RODNEY A. PHILLIPS Colonel, GS, U.S. Army Chief of Staff

# Section I (continued) Abbreviations

Abbieviations	
PMS	Professor of Military Science
RGN	Region
RC	Reserve Component
ROA	Reserve Officers' Association
ROTC	Reserve Officers' Training Corps
SAME	Society of American Military Engineers
SAR	Sons of the American Revolution
SM	Soldier's Medal
SMP	Simultaneous Membership Program
SPI	Student Potential Index
SQT	Skill Qualification Test
SSN	Social Security Number
TAC	Tactical Officer
TDA	Tables of Distributi on and Allowances
TRADOC	U.S. Army Training and Doctrine Command
TROA	The Retired Office rs' Association
USAR	United States Army Reserve
VFW	Veterans of Foreign Wars

Name	Qualifications	Approval Authority	Approval Frequency				
1. Special Awards							
a. SMP Activation Award	Activated in a Reserve Unit call-up for 30 days or more	Region	Whenever RC Unit is activated.				
b. CTLT Ribbon	Participate successfully in CTLT	Bn Cdr/PMS	One Time				
2. Cadet Command Cadet Av	wards						
a. Academic Awards Series (	R-1)						
(1) Dean's List Award (R-1-1)	Semester GPA 3.50-4.00	Bn Cdr/PMS	Each Semester				
(2) Cadet Honors Award (R-1-2)	Semester GPA 3.20-3.49	Bn Cdr/PMS	Each Semester				
(3) Cadet Scholar Award (R-1-3)	Semester GPA 2.90-3.19	Bn Cdr/PMS	Each Semester				
(4) Most Improved Grades (R-1-4)	Highest Jump in Semester GPA	Bn Cdr/PMS	One Time				

## Appendix A (continued)

Name	Qualifications	Approval	Approval
		Authority	Frequency
c. Military Award Series (R-3)			
(1) Brigade Drill	Bde Winner	Bde Cdr	Annual
Competition (R-3-1)			
(2) Battalion Drill	Bn Winner	Bn Cdr/PMS	Annual
Competition (R-3-2)			
(3) National Advanced	Graduated from	Bn Cdr/PMS	One Time
Leadership Camp	National		
Graduate (R-3-3)	Advanced		
	Leadership Camp		

(4) Brigade Ranger Challenge Winner (R-3-5) Ranger

Challenge Team whic4T7P0 0.0002 Tc 0.0015 Tw 0 -1.21 3e3(Com(R-3-3cw3 0031 at7(TS1d12 re f 542.2

Nam	e/Rank:						
Insta	llation/School:						
Eval	uation Criteria:						
	0 = Not Executed/Not	Presented					
	1 = Needs Improveme	ent					
	2 = Satisfactory						
	3 = Outstanding						
1.	PRESENTATION:	(Possible Points: 33)	Points Scored:				
	a. Introduction:		Points:				
	(1) Did instructor reta conducted during the	in student attention and explain t class?	the activities to be	0	1	2	3
	(2) Did the class have	e any relation to previous or futu	re classes?	0	1	2	3
	(3) Were objectives e	xpressed in measurable terms?		0	1	2	3
	b. Contexts:		Points:				

A	n	n	Δ	n	di	v	Δ	4
м	U	יט	u	ľ	u	Х	м	4

Sample Memorandum of Nomination for ROTC

Cadet as Outstanding (Trans, Engr, or QM)

(Office symbol)

(Date)

#### MEMORANDUM FOR

SUBJECT: Nomination of ROTC Cadet as Ou tstanding (Trans., Engr., or QM)

1. Submitted herewith is nomination for the (title outstanding (junior, senior, next-to-last year, last unit (if branch affiliated unit, indicate branch affiliation).

of award) of the (agency making the award) for year) (Trans., Engr., QM) cadet enrolled in ROTC

- 2. The following information is furnished as requested:
  - a. Name and address of university or college:
  - b. Name of cadet: (First name, middle name, surname)
  - c. Date and place of birth:
  - d. Permanent (home) address:
  - e. College course:
  - f. Class standing in college course: Number ( ) of ( )
  - g. ROTC class standing: Number () of ()
  - h. Score attained on test: ACT ( ) CEB ( ) SAT ( )
  - i. Campus offices held:
  - j. College activities (athletic, societies, honorary fraternities, other awards, etc.):
  - k. Description or extent of self-support, scholarships received, or participation in cooperative plan while a student:
  - I. Highest cadet rank held:

  - n. Justification of nomination by the Bn Cdr:
  - o. Justification of nomination by appropriate dean:
  - p. To whom medal or award is to be forwarded for presentation to student:
  - q. For which award: (junior year) (senior year) (next-to-last year) (last year)
  - r. Remarks:

#### Encl

Transcript of student's academic record

(Signature/signature block of appropriate dean) (Signature/signature block of Bn Cdr)

## Appendix A5

#### Cadet Command Cadet Awards

Series 1 : Academic Awards	Series 2 : Athletic Awards	Series 3 : Military Awards	Series 4 : Miscellaneous Awards	Series 5 : Recruiting Awards
R-1-1:	R-2-1:	R-3-1:	R-4-1:	R-5-1:
R-1-2:	R-2-2:	R-3-2:	R-4-2:	R-5-2:
R-1-3:	R-2-3:	R-3-3:	R-4-3:	
		Ribbon is shown with colors in reverse order.		

R-1-4:

#### Appendix A6

#### Precedence of Wear for Awards

Ribbons will be worn as authorized in AR 670-1 and this regulation in the order listed below:

a. Active Duty Awards:

Active duty awards are worn in accordance with <u>AR 670-1</u>. Cadet awards (below) <u>may not</u> be mixed with active duty awards. If individuals have received both active duty and cadet awards, they must choose which category to wear.

- b. Cadet Awards:
- (1) DA Awards to Cadets
  - (a) DA Cadet Command Medal for Heroism
  - (b) DA Superior Cadet Award
- (2) Special Awards
  - (a) SMP Activation Award
  - (b) CTLT Ribbon
- (3) Camp Awards
  - (a) National Advanced Leadership Camp
  - (b) Basic Camp
- (4) Cadet Command Cadet Awards
  - (a) Recruiting Awards
  - (b) Academic Awards
  - (c) Athletic Awards
  - (d) Military Awards
  - (e) Miscellaneous Awards
- (5) Fraternal/Association Cadet Awards. Awards w ill be worn in alphabetical order by title of organization.